



## Association Report – October 24<sup>th</sup> 2023 prepared by Kylie Bryan (General Manager)

### WH&S

Scheduled visit non-response reported to ARC for Tasmanian Police welfare check. Client confirmed okay; no further action required.

Nil Action

### *Human Resources*

Leanne Christie resigned on September 22<sup>nd</sup> citing and evidencing physical and mental incapacity exacerbated by the passing of her mother. Her pro-rata long service leave has been paid according to the guidelines provided by <https://worksafe.tas.gov.au/topics/laws-and-compliance/long-service-leave/pro-rata-long-service-leave>. Leanne specifically requested to pass on ‘thanks to the board for their vision in growing LVFC to an outstanding organisation.’ Anita Wells concluded her traineeship and has concluded her employment with us on the 13<sup>th</sup> of October due to financial considerations and career plans.

As per ARC meeting the risk rating remains at a four. Both resignations were integrated into or succession planning. Recruitment is underway and targeted for completion on the 30<sup>th</sup> of October. The team concurs that this is the only current staffing requirement needing to be filled and this is sustainable for all members. This decision making was a collaborative process with all departing members and current staff and we eagerly anticipate a new member.

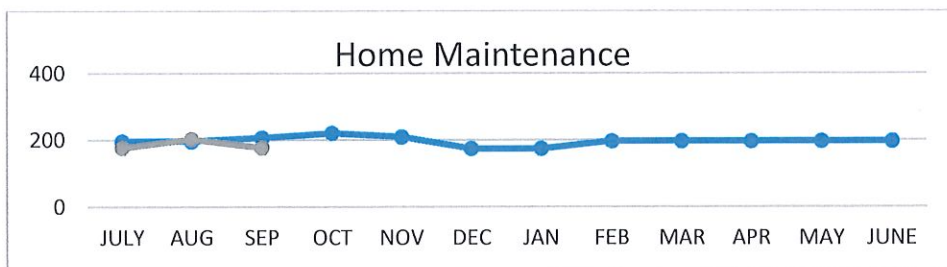
### **Commonwealth Home Support Programme (CHSP)**

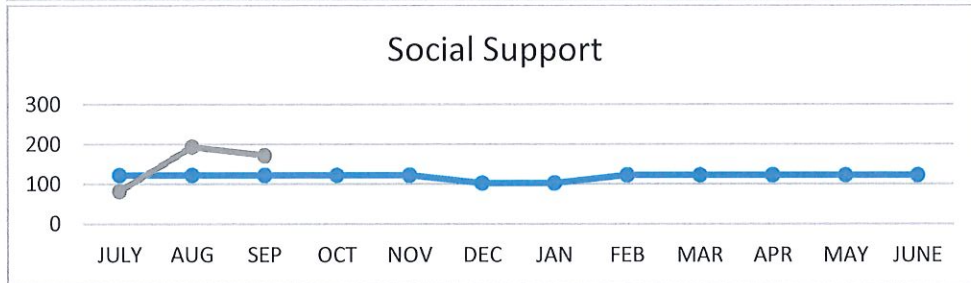
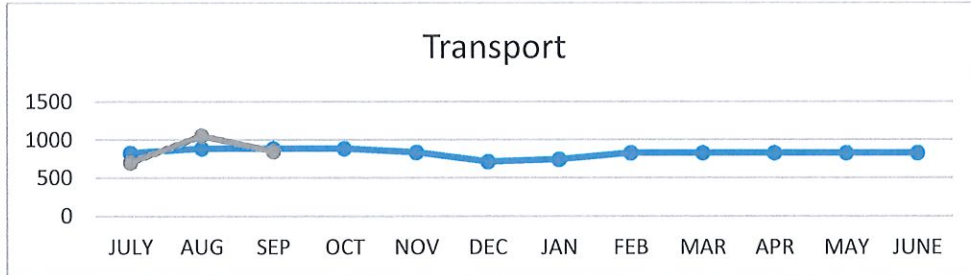
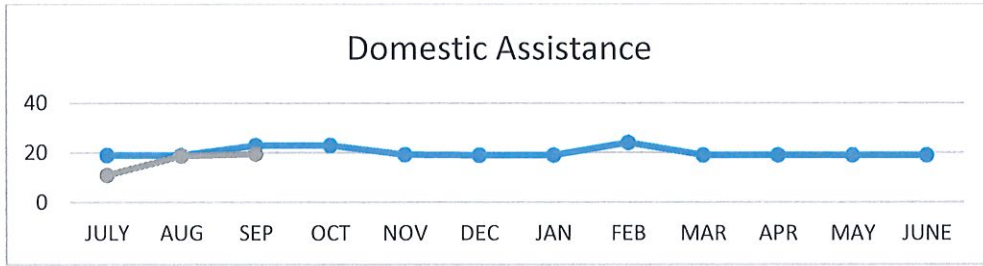
2022- 2023 CHSP - Confirmation received from Damian Holloway (Grant Funding Manager) that approval has been provided for outputs submitted for January to June 2023 in line with activity plan. Acquittal process is now underway for the Grant Funds and will be provided to the Board by the 25<sup>th</sup> of October 2023.

### *CHSP First Quarter Summary*

Target lines noted in blue, actuals in grey.

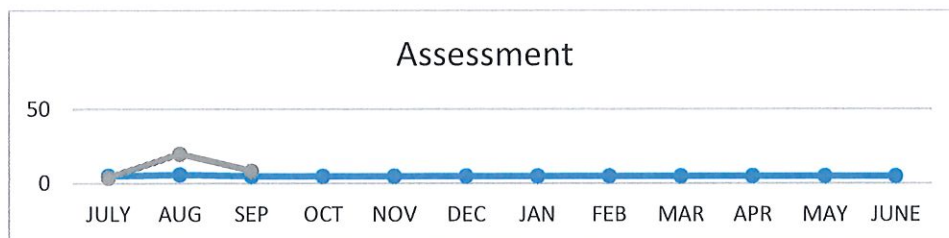
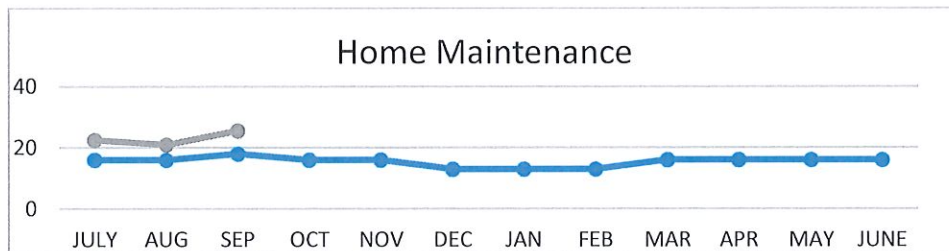
First quarter services report indicates LVFC is meeting or exceeding all target levels.

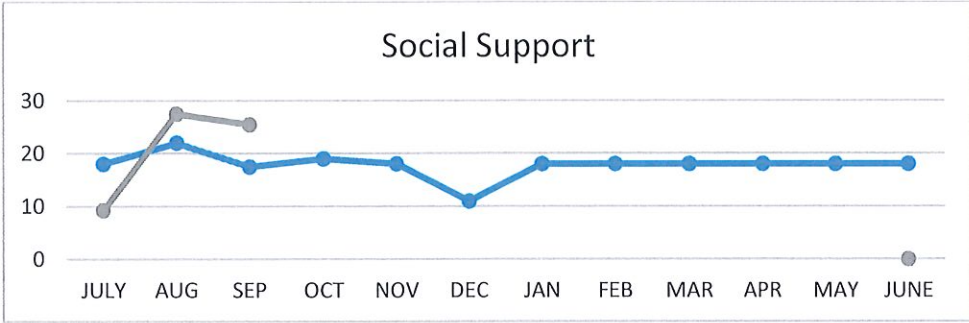
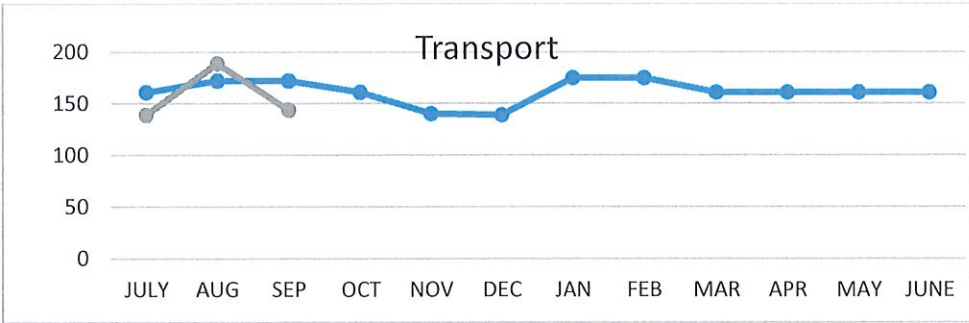




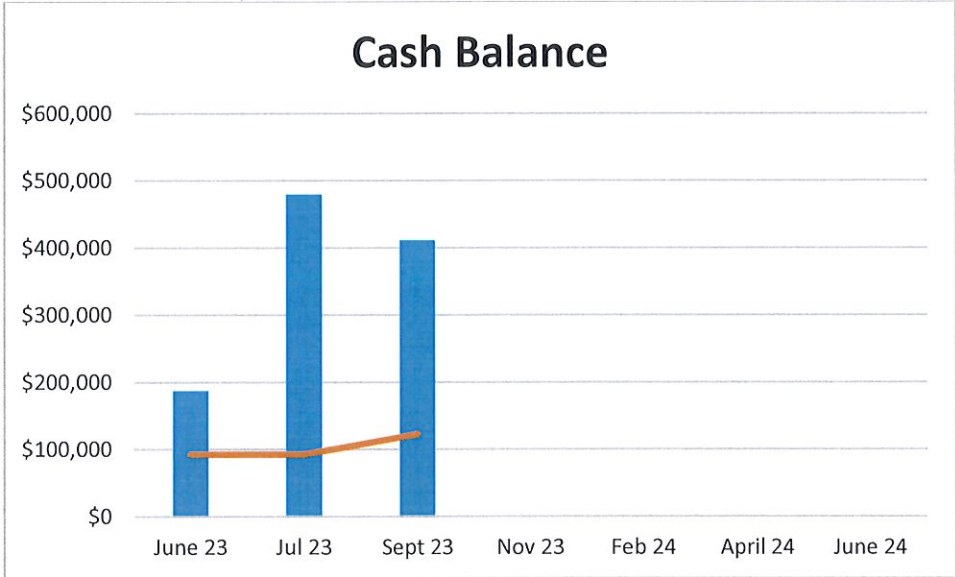
**Home and Community Care (HACC)**

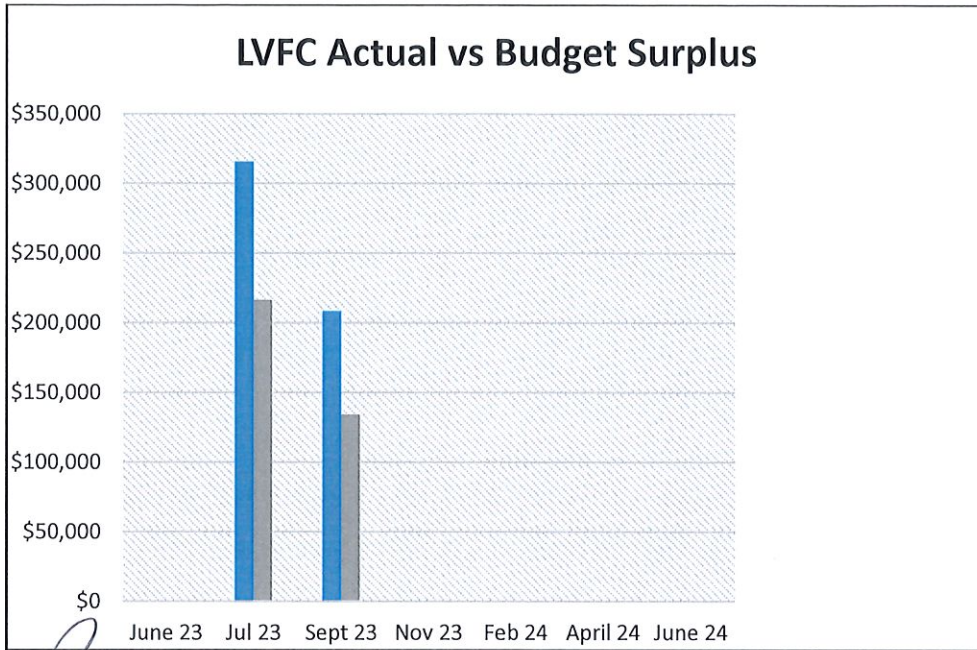
First Quarter Summary: HACC services have experienced a notable rise in client intake, particularly in home maintenance services. This surge is encouraging considering previous struggles with maintaining client numbers. If this trend persists, it is crucial to reevaluate our client co-ordination, assessment and home maintenance hours. This would be for the remainder of this year and planning for the 2024 to meet the growing demand effectively. Monitoring and adapting to these changes will be essential for sustaining quality care and service delivery.

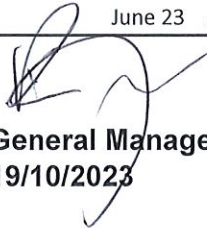




**Financial Charts**





  
**General Manager**  
**19/10/2023**

