



## Board of Management Action List

| MEETING DATE | ACTION NO. | DESCRIPTION  | DUE DATE                    | RESPONSIBLE OFFICER | STATUS                  |
|--------------|------------|--|-----------------------------|---------------------|-------------------------|
|              |            | Recruit Board members  |                             | Board & Mgmt.       | In progress and ongoing |
| 28-Feb-23    | 3.3.2      | GM and Amanda McEvoy to produce final draft of Mission and Values review for discussion and approval   | October                     | GM/Amanda McEvoy    | In progress             |
| 27-Jun-23    | 3.1        | GM to send original Board recruitment advertisement to the President. President will circulate an amended version for comment before posting on AICD website | Prior to next Board Meeting | GM/President        | Complete                |
|              | 3.1.2      | President to prepare modified format for Directors' annual reviews and circulate when available  | Prior to next Board Meeting | President           | Complete                |
|              | 3.2        | GM to readvertise Board positions in Seek during July  | July                        | GM                  | Complete                |
|              | 3.2        | GM to follow up with potential Board candidate in August   | August                      | GM                  |                         |
|              | 3.2        | COVID requirements, particularly in relation to vaccination, to be reviewed by ARC at next meeting   | August                      | ARC                 |                         |
|              | 3.2.1      | BM top seek legal advice regarding demolition and redevelopment clause   | ASAP                        | GM                  |                         |
|              | 3.4        | GM to send staff whistle blowing policy to Secretary. Secretary to make required amendments and circulate updated version of Board & Management Policy       | ASAP                        | GM/Secretary        | Complete                |
|              | 4.1.6      | Secretary to make minor amendments to wording of Financial Delegations Policy and circulate final copy   | ASAP                        | Secretary           | Complete                |
|              | 5.1        | GM to make recommended minor amendments to budget  | ASAP                        | GM                  |                         |
|              | 5.3        | President to follow up GM contract renewal   | ASAP                        | President           |                         |