



## BOARD MEETING AGENDA

Held at:

Board Room, Launceston VFC Offices, 56 Cimitiere St, Launceston

Date and time:

Tuesday 27 June 2023 – 9.30am

### Board Members:

Carolyn Campbell-Wood (President)  
Glen Cornish (Vice-President)  
Kevin Goldsmith (Treasurer)  
Fiona Vanderbeek (Secretary)  
Amanda McEvoy

### Staff in Attendance:

Kylie Bryan (General Manager)

Item No.	Description	Document Type	Paper or Verbal	Time
1.	Meeting Opening and Welcome	Information	V	9.30
2.	2.1 Conflicts of Interest <ul style="list-style-type: none"> <li>Register of Interests</li> </ul>	Information	P	
	2.2 Previous Meeting Minutes: <ul style="list-style-type: none"> <li>2.2.1 BM 26 April 2023</li> </ul>	Decision	P	
	2.3 Board Action Register	Discussion	P	
3.	<b>Strategic Planning</b>			9.45
	3.1 Chairs Report <ul style="list-style-type: none"> <li>3.1.1 Leave of absence Kevin Goldsmith</li> <li>3.1.2 Directors' annual reviews</li> </ul>	Discussion	V	
	3.2 Association Report – GM <ul style="list-style-type: none"> <li>3.2.1 Additional clause in lease</li> </ul>	Discussion	P	
	3.3 Strategic Plan review <ul style="list-style-type: none"> <li>3.3.1 Mission and Values review</li> </ul>	Decision	P	
	3.4 Board & Management Policy & Procedures	Decision	P	
4.	<b>Board Reports</b>			11.30
	4.1 Audit & Risk <ul style="list-style-type: none"> <li>4.1.1 Minutes of meetings December 2022, February 2023 and 19 June 2023</li> <li>4.1.2 Financial report</li> <li>4.1.3 Compliance report</li> <li>4.1.4 Risk report</li> <li>4.1.5 ARC calendar of work</li> <li>4.1.6 Financial Delegations Policy</li> <li>4.1.7 Financial Policy &amp; Procedures</li> </ul>	Decision	P	
5.	<b>General Business</b>			11.50
	5.1 2023-24 budget	Decision	P	
	5.2 Preparation for audit	Decision	V	
6.	Meeting Close			12.00