

Annual General Meeting of Launceston VFC Services Inc

Minutes of the meeting held on Tuesday 20th September 2022 at the Boardroom, LVFC Offices, 56 Cimitiere Street, Launceston, commencing at 10.00am.

In Attendance: Members: Carolyn Campbell-Wood (President), Glen Cornish (Vice – President), Kevin Goldsmith (Treasurer/Secretary), Fiona Vanderbeek (Member), Amanda McEvoy (Member) and Kylie Bryan (General Manager).

1 Meeting Open

1.1 Welcome: The President declared the meeting open at 10.03am noting there was a quorum present.

1.2 Rules and procedures of the meeting: Members were reminded that each Member has one vote, with each motion requiring a proposer and a seconder.

1.3 Apologies: Apologies for absence were received from John Byrne, Beverley Marshall, Betty Clayton and Barbara Sattler.

2 Minutes of the previous meeting

The minutes of the previous AGM held on 14th September 2021 were tabled and confirmed as a true and correct record of the meeting.

Members voted in favour of the resolution to confirm the Minutes of the AGM on 14 September 2021

Proposed: Kevin Goldsmith Seconded: Glen Cornish

3 Reports

3.1 President's Report

Members noted the report tabled by the President with particular thanks being given to the volunteers, General Manager and staff for their dedicated work during a particularly challenging year due to the Covid 19 pandemic. The year saw the appointment of two new Directors (Fiona Vanderbeek and Amanda McEvoy), together with continued strengthening of the governance of the organisation. The AGM also sees the retirement of John Byrne as a Director after five years on the Board and many years supporting LVFC; Members were unanimous in offering their thanks to John Byrne for his contribution.

3.2 General Manager's Report

Members noted the report tabled by the General Manager, who acknowledged a long list of accomplishments for the year, despite the challenging circumstances. Thanks were offered to the staff, the volunteers and the Board, with particular thanks for the leadership of the President and for the support of John Byrne. With the organisation financially stable, the next year will see a continued focus on growth. The Members unanimously thanked the General Manager for her dedication and many achievements and look forward to the year ahead.

3.3 Treasurer's Report

The Treasurer tabled the 2022 Financial Statements as prepared by the auditor, Mr Luke Salmon of Auditing & Accounting Solutions Pty Ltd who provided the LVFC with an unqualified audit report. The Treasurer noted that income had increased, whilst expenses were generally comparable with the previous year. The balance sheet showed net assets of \$117,663 compared to \$83,415 in the previous

year. A net operating profit of \$34,248 was recorded, in comparison to a loss of \$13,014 in the previous year.

Members voted in favour of the resolution to accept the 2022 Financial Statements

Proposed: Fiona Vanderbeek

Seconded: Kevin Goldsmith

4 Special Resolution on amendments to the Launceston VFC Services Inc Rules of Association

The President tabled a proposed amended Rules of Association document, with changes focused on modernising the organisation and bringing it in line with recommended best practice, including matters such as electronic communication and determination of a quorum.

Members voted in favour of the resolution to accept the revised Rules of Association

Proposed: Glen Cornish

Seconded: Amanda McEvoy

5 Election of Office Bearers and General Board Members

The President vacated the Chair and the General Manager took the Chair, with all positions being declared vacant. In accordance with Clause 24.3 of the Rules of the Association, as the nominations received for the positions of Office Bearers equalled the positions available all persons nominated were deemed to be elected.

5.1 President: Carolyn Campbell-Wood

5.2 Vice-President: Glen Cornish

5.3 Treasurer: Kevin Goldsmith

5.4 Secretary: Fiona Vanderbeek

5.5 General Member: Amanda McEvoy

Members voted in favour of the resolution to confirm the duly elected members of the Board

Proposed: Glen Cornish

Seconded: Kevin Goldsmith

The newly appointed President resumed the Chair.

6 Appointment of Auditor

It was resolved that Mr Luke Salmon of Auditing & Accounting Solutions Pty Ltd would be appointed as auditor for LVFC for the 2022-2023 financial year.

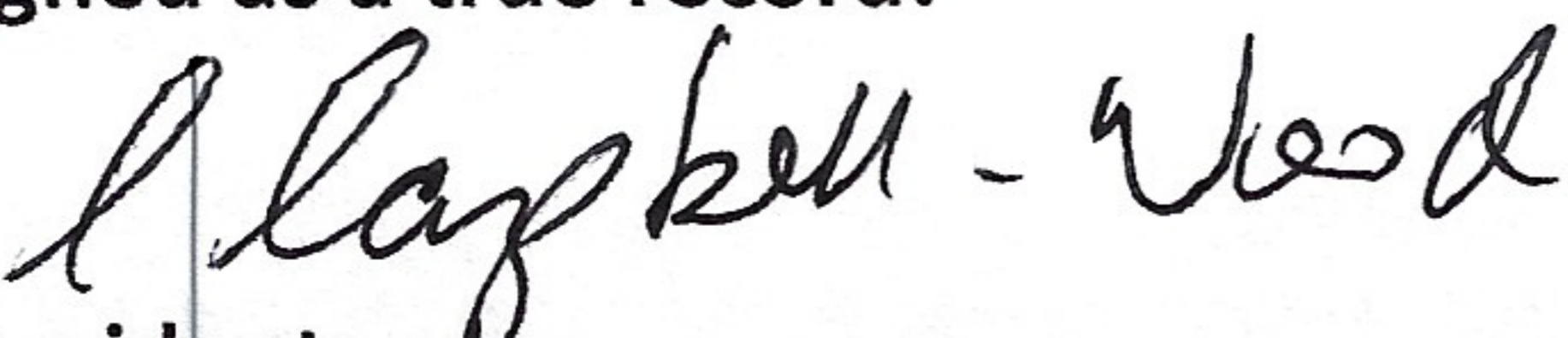
7 Annual Member subscription for the 2022-23 Financial Year

It was agreed that in the current economic environment the annual subscription fee will remain unchanged at \$10.

8 Closure

There being no other business the meeting was closed at 10.20am.

Signed as a true record:



President:

Dated: 19th Oct 2022